

Public Document Pack

JOHN WARD

Head of Finance and Governance Services

Contact: Katherine Davis: kdavis@chichester.gov.uk

East Pallant House

1 East Pallant

Chichester

West Sussex

PO19 1TY

Tel: 01243 785166

www.chichester.gov.uk



A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Committee Room 2 - East Pallant House on **Wednesday 3 October 2018 at 2.30 pm**

MEMBERS: Mr A Collins, Mrs P Plant and Mr H Potter

AGENDA

Part 1

- 1 **To elect a Chairman for this Hearing**
- 2 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 3 **East Walls Hotel, 3 East Row, Chichester, West Sussex, PO19 1PD** (Pages 1 - 113)
Application for a New Premises Licence:
 - (a) Chair opens the Hearing.
 - (b) Items arising from Regulation 6 Notice (Notice of Hearing).
 - (c) Notice of any representations withdrawn.
 - (d) The procedure will then follow the Sub-Committee protocol and procedure note attached.
- 4 **Consideration of any late items as follows:**
 - (a) items added to the agenda papers and made available for public inspection;
 - (b) items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of exempt information as defined in section 100I of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the agenda papers within Part 1 of the agenda on Chichester District Council's website at <http://www.chichester.gov.uk/committees>.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of his or her intentions before the

meeting starts. The use of mobile devices for access to social media is permitted but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 in the Constitution of Chichester District Council]

CHICHESTER DISTRICT COUNCIL

THE LICENSING ACT 2003 (THE 'ACT')

THE LICENSING ACT 2003 HEARING REGULATIONS 2005

SUB-COMMITTEE PROTOCOL AND PROCEDURE NOTE

A. PROTOCOL

1. The Notice of Meeting

- (a) The Notice of Sub-Committee meeting issued by the Council shall be accompanied by the following:
 - (i) A report of the Licensing Officer which shall include:
 - (a) Conditions the Licensing Officer considers relevant in the event that the application is granted;
 - (b) Any matters which in his opinion require clarification; and
 - (c) Observations on the application in relation to the Licensing Objectives, National Guidance and local policy.
 - (ii) Where relevant, the notices which have been given by the applicant and other parties under the Act.
- (b) The Notice of Meeting shall be served upon:
 - (i) The applicant (together with copies of relevant representations under the Act);
 - (ii) Persons who have made relevant representations under the Act; and
 - (iii) Where appropriate the Chief Officer of Police who has given notice under the Act.

2. Appearances and Submissions

(a) Constitution of the Sub Committee

A Member of a Ward in which the premises are located and is the subject of an application shall not be a Member of the Sub-Committee determining such application.

(b) Parties entitled to appear

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005 any person making relevant representations, the applicant and the Licensing Officer may attend the hearing and may be assisted or represented by any person whether or not the person is legally qualified.

(c) **At the Hearing**

Any party shall be entitled to:

- (i) Respond to any point in support of their application or representation which the Licensing Authority (the 'Authority') has given notice that it may require further clarification on;
- (ii) Normally to put questions to any other party; and
- (iii) Address the Sub-Committee.

(d) **Consequences of non-attendance**

- (i) The Sub-Committee will normally proceed with a hearing where a party has informed the Authority that it does not intend to attend or be represented at the hearing.
- (ii) Where a party has not so indicated but fails to attend or to be represented at the hearing the Sub-Committee may, at its discretion, where it is considered necessary in the public interest, adjourn the hearing to a later date or hold the hearing in the party's absence subject to, (in the latter case), the Sub-Committee considering the application or representations made by the absent party.

(e) **Submissions to the Sub Committee**

- (i) Subject to each party being given an equal maximum time the Sub-Committee may, at its discretion, where it considers appropriate in the public interest, advise parties that it will impose a time limit on speeches or submissions to be made to it.
- (ii) The Sub-Committee may, at its discretion, request that where a number of relevant representations repeat or in substance repeat a representation, that a representative of those making such representations make submissions to it on behalf of the other parties.
- (iii) The production of draft conditions by the Licensing Officer shall not be construed as influencing the Sub-Committee in advance of hearing representations and are produced for administrative convenience in the event that, following formal determination of the application, the Sub-Committee considers it appropriate to grant consent but with such conditions as it may consider appropriate.
- (iv) The Sub-Committee shall not have regard to any information first produced by a party at the hearing without first obtaining the consent of other parties present at the hearing.

(f) **Conduct at the Hearing**

- (i) The Sub-Committee may, at its discretion, require a person to leave the hearing and refuse to permit that person to return or to return only on such conditions as the Sub-Committee specifies if, in its opinion, that person is behaving in a disruptive manner, provided that such person may submit written evidence in accordance with the Regulations.

- (ii) Any irregularity arising from any failure to accord with this procedure shall not make the hearing void. If any person has clearly been prejudiced the Authority will take appropriate steps to rectify the irregularity before reaching its determination. Clerical mistakes in a document arising from accidental slip or omission may be corrected by the Authority.
- (iii) The public (including any parties or their representatives) may be excluded from part of the hearing where the public interest in so doing outweighs the public interest in the hearing taking place in public.
- (iv) The Sub-Committee may adjourn the hearing to a specified date where it considers it necessary to obtain further information or to facilitate representations or to assess such representation at or in the vicinity of the premises.

B. Procedure at the Hearing

1. Order of Presentation

- (a) The procedure of the Sub-Committee is as follows:
 - (i) Chair opens the meeting, introducing Members of the Sub-Committee and officers present to the applicant and members of the public, explains the nature of the decision to be taken and the procedure to be followed, and shall consider any request made by a party under the Regulations for permission for another person to appear at the Hearing, such permission not to be unreasonably withheld.
 - (ii) The Licensing Officer outlines the application, any relevant representations and relevancies to the local authority licensing policy statement and statutory guidance (optional).
 - (iii) Members to ask any relevant questions of the officer.
 - (iv) Licensing Officer introduces applicant (if present) and invites him or her, or person representing them, to address the committee or clarify any information arising from the officers' outline, if necessary.
 - (v) Licensing Officer to invite those parties making representations to address the Sub-Committee.
 - (vi) Members to ask any relevant questions of those parties making representations.
 - (vii) Applicant or person representing them to ask any relevant questions of those parties making representations.
 - (viii) Applicant or person representing them addresses the Sub-Committee.
 - (ix) Members may ask any relevant questions of the applicant or person representing them.
 - (x) Parties that made representations to ask any relevant questions of the applicant or person representing them.
 - (xi) Chair to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.

- (xii) Chair invites Licensing Officer to comment on the effect of any evidence submitted in relation to local Licensing Authority's policies.
- (xiii) Chair asks all parties that they are satisfied they have said all they wish to.
- (xiv) Members of the Sub-Committee retire and discuss and make their decision.
- (xv) Chair relays the decision and the reasons given for the decision and any conditions placed upon the licence (if granted) and the licensing objective that they relate to.

NB (b) Decision

- (i) The Sub-Committee shall assess the application:

- (a) Against the four Licensing Objectives being

The Prevention of Crime and Disorder;
Public Safety;
The prevention of public nuisance;
The protection of children from harm; and

- (b) Any relevant national guidance and local policy.

- (ii) **Legal Advice**

The Sub-Committee may request the assistance of the Council's legal officer at any time. Where practicable, the legal officer shall ensure that any legal advice given to the Sub-Committee not previously given during the course of hearing, shall be made known to the applicant and those making relevant representations and he shall give them the opportunity of making representations on such advice before the Sub-Committee makes its decision.

- (iii) **Confirming the Decision**

Written confirmation of the decision including any conditions in the event that the application is granted and reasons for the decision and, if relevant conditions, will be given within five working days of the hearing.

13/00349/LAPRE – East Walls Hotel – Relevant Representations Received

Responsible Authority	
0	Chief Officer of Sussex Police

Public	Name of Representor	Address	Stance
1	Mr and Mrs Barry and Sue Bartholemew	4 East Row Mews, East Row, Chichester, PO19 1PR	OBJECT
2	Mrs Rosemary Hodge	9 Little London, Chichester, PO19 1PH	SUPPORT
3	Mrs Jeanette Moon	1 East Walls Close, Chichester, PO19 1UL	OBJECT
4	Mr and Mrs Butler	2 East Walls Close, Chichester, PO19 1UL	OBJECT
5	Mr Marshall	3 East Walls Close, Chichester, PO19 1UL	OBJECT
6	Mrs Joanna Lewis	4 East Walls Close, Chichester, PO19 1UL	OBJECT
7	Mr and Mrs Lecompte	5 East Walls Close, Chichester, PO19 1UL	OBJECT
8	Mr and Mrs Brian and Anne Dean	6 East Walls Close, Chichester, PO19 1UL	OBJECT
9	Ms Anna Mannarn	6 East Row Mews, East Row, Chichester, PO19 1PR	OBJECT
10	Ms Lynne Waller	33 Little London, Chichester, PO19 1PL	SUPPORT
11	Mr Paul Mawson	Forest Corner, Mockbeggar Lane, Mockbeggar, BH24 3NG	SUPPORT
12	Mr Serge Paris	East Row House, 2 East Row, Chichester, PO19 1PD	SUPPORT
13	Ms Alexandra Arden-Brown	1 East Row Mews, East Row, Chichester, PO19 1PR	OBJECT
14	Ms Daleen Coetzee	39 Shippam Street, Chichester, PO19 1AG	SUPPORT
15	Dr Robert Child	5 East Row Mews, East Row, Chichester, PO19 1PR	SUPPORT
16	Ms Maria Gardner	Psychology Works, 3 East Street, Lewes, BN7 2LJ	SUPPORT
17	Mrs Carole Burgess	Withheld	OBJECT
18	S M Runsey	9 Shippam Street, Chichester, PO19 1AG	SUPPORT

19	Mr Ravi Dhindsa	Flat 6, 76 Christchurch Road, London, SW2 3DE	SUPPORT
20	Mr Roger Gray	Not Known	SUPPORT
21	Tom and Shirley Russell	46 Shippam Street, Chichester, PO19 1AG	SUPPORT
22	Mr Adam Bell	3 East Row Mews, East Row, Chichester, PO19 1PR	SUPPORT
23	Charles and Louise Cameron	Friars Gate House, 1 Priory Road, Chichester, PO19 1NX	OBJECT
24	Ms Silvija Fry	22 Little London, Chichester, PO19 1PB	SUPPORT
25	Susan Mowbray, Sally Nye, Richard Parker And Louise Parker	Little London Boutique, 40 Little London, Chichester, PO19 1PL	SUPPORT

13/00349/LAPRE
East Walls Hotel, 3 East Row,
Chichester, PO19 1PD

- Representations

 East Walls Hotel



© Crown copyright and database rights
2018. Ordnance Survey. 100018803.
Chichester District Council,
East Pallant House, 1 East Pallant,
Chichester, West Sussex, PO19 1TY.

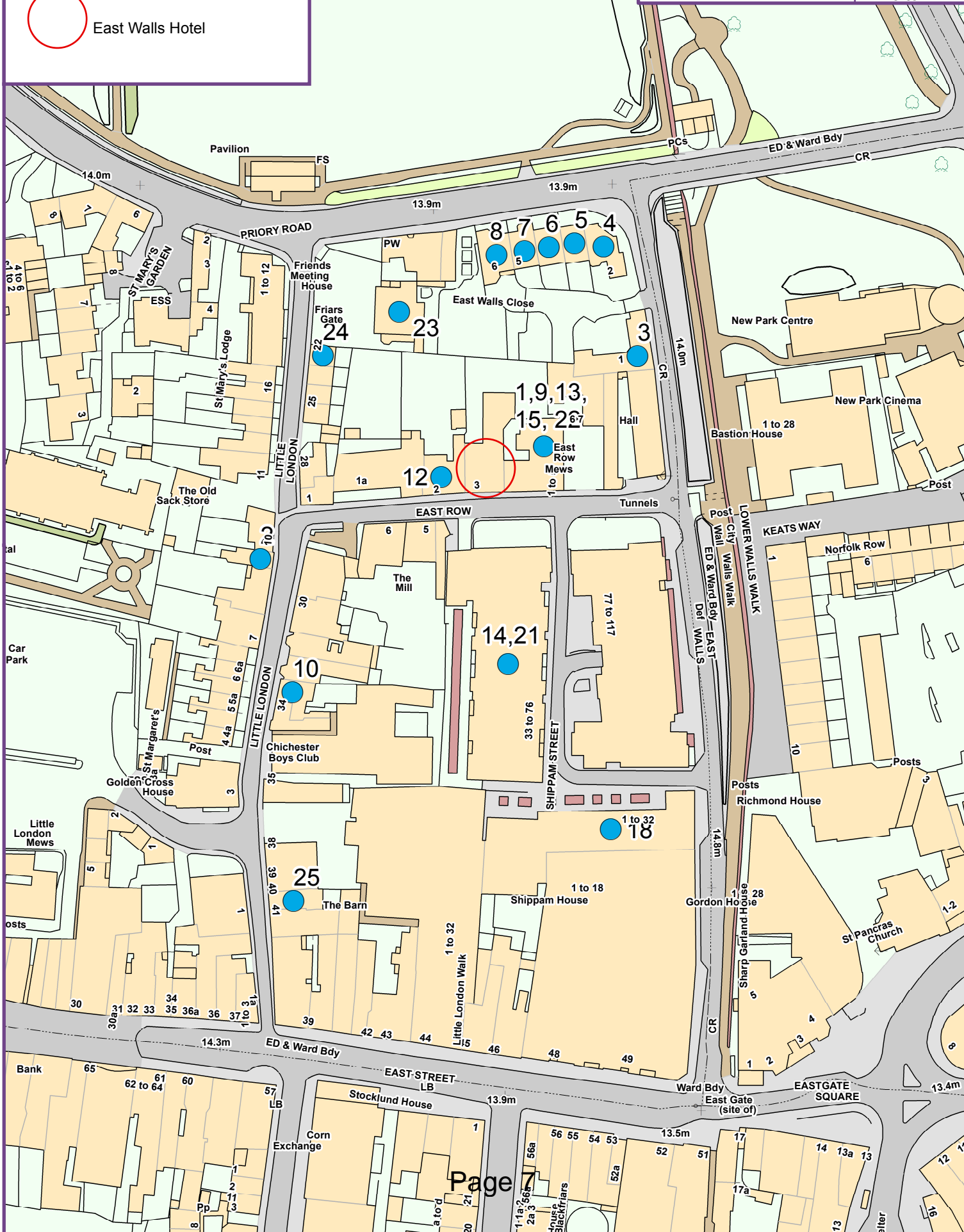


Location of representors

1:1,250

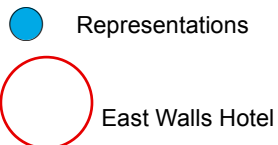
20/09/2018

D Bolton



This page is intentionally left blank

13/00349/LAPRE
East Walls Hotel, 3 East Row,
Chichester, PO19 1PD



© Crown copyright and database rights
2018. Ordnance Survey. 100018803.
Chichester District Council,
East Pallant House, 1 East Pallant,
Chichester, West Sussex, PO19 1TY.



Location of representors
outside Chichester District

1:695,285
20/09/2018
D Bolton



This page is intentionally left blank

Amended by HG on
behalf of the applicant
on 07.08.18



FORM: L09

Case Reference Number:
(office use only)

LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Application for a Premises Licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (insert name(s) of applicant) East walls (Chichester) Ltd apply for a Premises Licence under Section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant Licensing Authority in accordance with Section 12 of the Licensing Act 2003.

Limited

HG

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description <u>3 East Row</u> <u>C</u>	
Post town <u>CHICHESTER</u>	Postcode <u>PO19 1PD</u>

Telephone number at premises (if any)

01243 778899

Non domestic rateable value of premises

£ 25,750

HG

Part 2 – Applicant Details

Please state whether you are applying for a Premises Licence as:

a) an individual or individuals*

☐

Please tick as appropriate
please complete section (A)

b) a person other than an individual*

i. as a limited company/limited liability partnership

☒

please complete section (B)

ii. as a partnership (other than limited liability)

☐

please complete section (B)

iii. as an unincorporated association or

☐

please complete section (B)

iv. other (for example a statutory corporation)

☐

please complete section (B)

- | | | |
|---|--------------------------|-----------------------------|
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | <input type="checkbox"/> | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) the Chief Officer of Police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

*If you are applying as a person described in (a) or (b) please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick ☐

I am making the application pursuant to a

Statutory function; or ☐

A function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐

Surname First names

--	--

I am 18 years old or over

☐ Please tick if yes

Date of Birth Nationality

Current residential address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other title (for example, Rev) <input type="checkbox"/>
Surname		First names		
<input type="text"/>		<input type="text"/>		

I am 18 years old or over

☐ Please tick if yes

Date of Birth	<input type="text"/>	Nationality	<input type="text"/>
---------------	----------------------	-------------	----------------------

Current residential
address if different
from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	East Walls Hotel ^(Chichester) LTD
Address	3 East East Row, Chichester, West Sussex, PO19 1PD
Registered number (where applicable)	8566941
Description of applicant (for example, partnership, company, unincorporated association etc.)	Company
Telephone number (if any)	01243 778899
E-mail address (optional)	

CORRESPONDENCE

REGISTERED BUSINESS ADDRESS:

24 PARK ROAD SOUTH
HAVANT, HAMPSHIRE
PO9 1HB

Part 3 - Operating Schedule

When do you want the Premises Licence to start?

Day	Month	Year
3	1	07

ASAP.

HG.

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

High Class, boutique Hotel.

If 5000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

What licensable activities do you intend to carry on from the premises?

(Please see Sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | | |
|----|--|-------------------------------------|
| a) | plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) | films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) | indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) | live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) | recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) | performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) | anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6)		
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
				Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the sale of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	
				Both	
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	Midnight	Midnight			
Tue	Midnight	Midnight			
Wed	Midnight	Midnight	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Thur	Midnight	Midnight			
Fri	Midnight	Midnight			
Sat	Midnight	Midnight			
Sun	Midnight	Midnight			

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (please see declaration about the entitlement to work in the checklist at the end of the form):

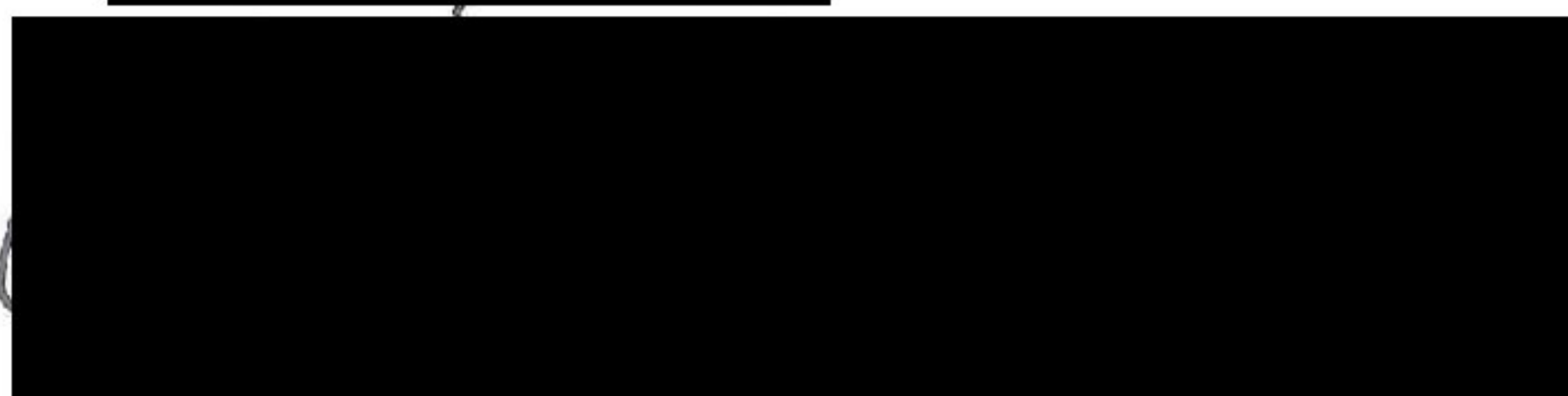
Name

EMILY MUNCEY

Date of Birth



Address



Postcode



Personal Licence number (if known)

3815/17/01239/LAPER

Issuing Licensing Authority (if known)

CHICHESTER DISTRICT COUNCIL

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6)

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

b) The prevention of crime and disorder

Video surveillance (recorded) covering Bar, Main Entrance + Garden.

c) Public safety

Escape routes.
Lighting.
Capacity limits.

d) The prevention of public nuisance

Please see over page.

e) The protection of children from harm

Age restrictions.

d. Prevention of Public Nuisance

Hotel residents: Guests can be served alcohol between the hours of 11:00 AM to ~~23~~ 18:00 PM. Monday to Sunday.

General Public 11 AM to 18:00 PM
Monday to Sunday.

- I have made or enclosed payment of the fee.
- I have enclosed a plan of the premises.
- I have sent copies of this application and the plan to Responsible Authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be Designated Premises Supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

Please tick ✓

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's Solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
-------------	--

Signature

Date

Capacity

29 July 2018
Hotel Owner/Director

For joint applications, signature of 2nd applicant or 2nd applicant's Solicitor or other authorised agent (see guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
Post town	Postcode
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,

- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

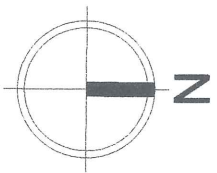
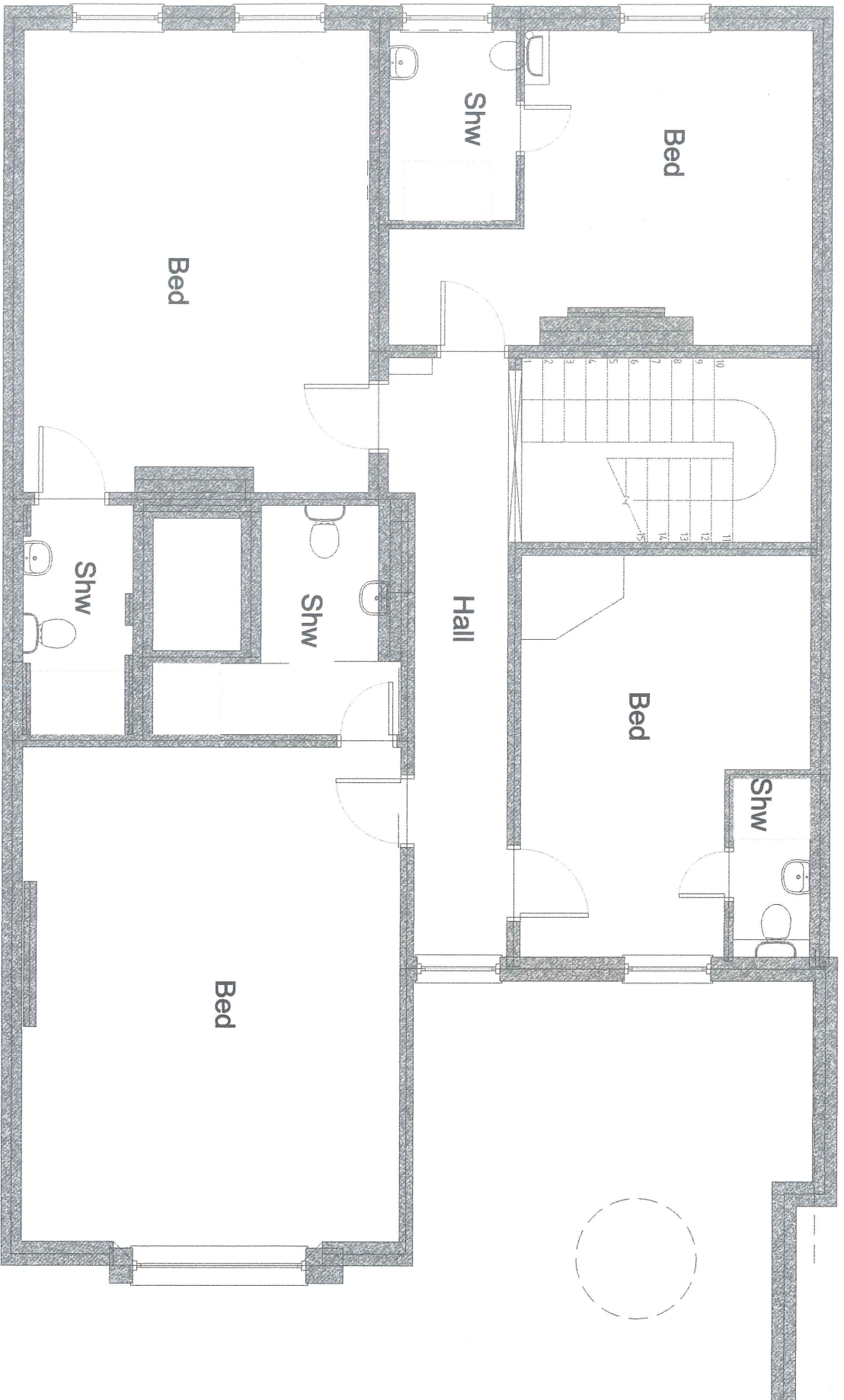
Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Suffolk House Hotel Chichester EAST WALLS



PROJECT NAME
Suffolk House
P01-03-14 / E04

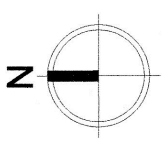
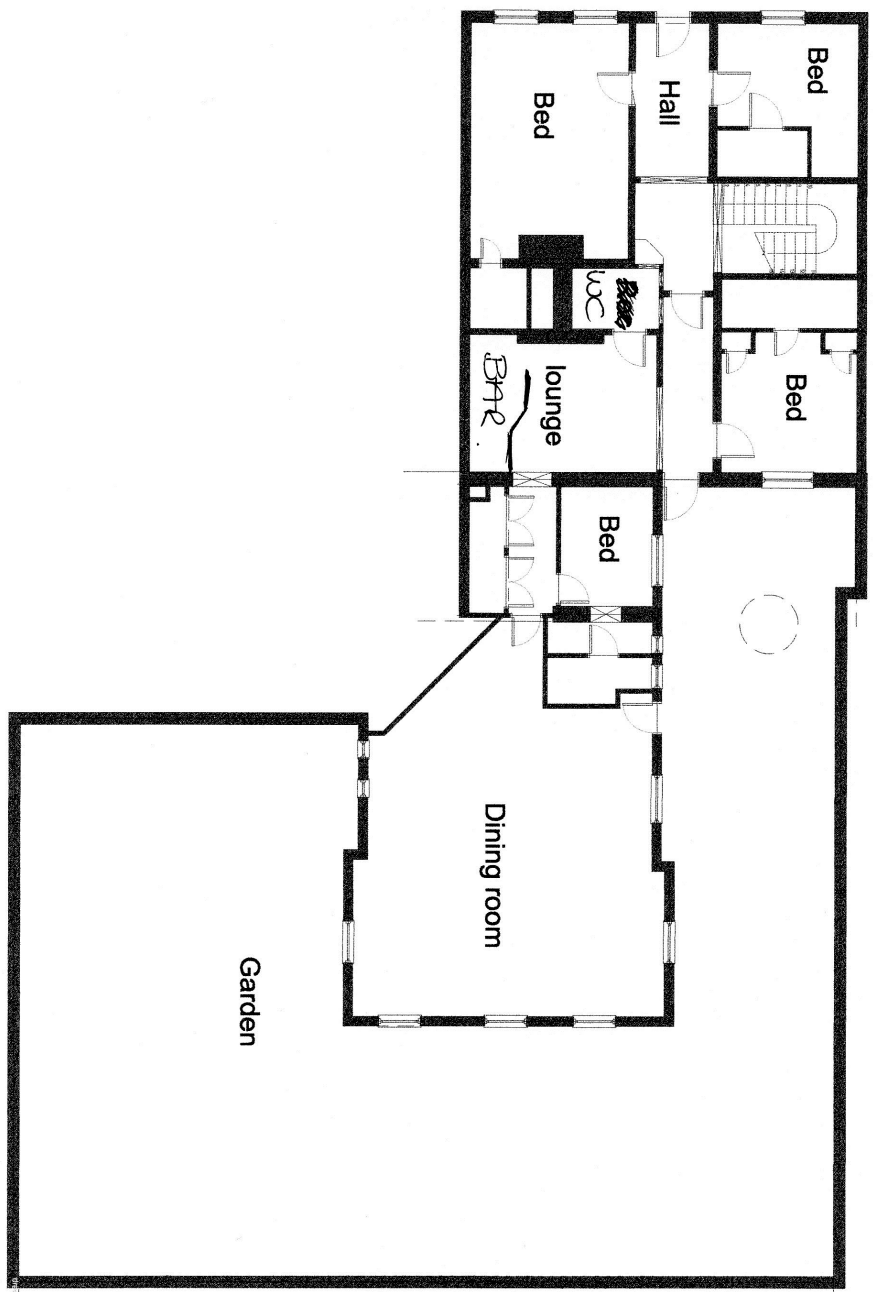
AUTHOR
Joy Architects, 64 Orchard Street
West Sussex PO19 1DE
T 01789 770016
joy@joyarchitects.com

CHECKED
[Signature]

STATUS
1:50 @ A3
REV
-
DATE
Apr-16

This page is intentionally left blank

Suffolk House Hotel Chichester EAST WALS.



Existing Ground floor plan

DRWG E03REV
EXISTING GROUND
FLOOR PLAN

Suffolk House Hotel

AUTHOR
 JAV
CHECKED
 JAV

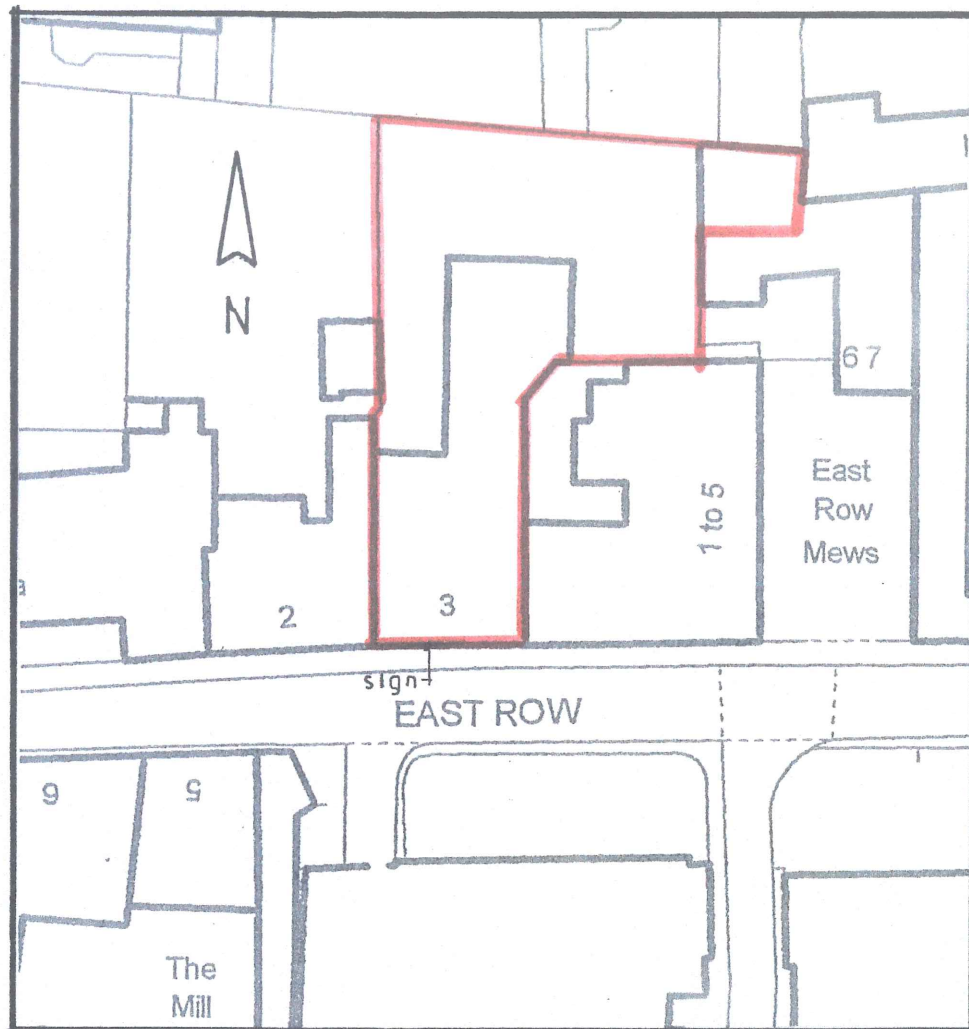
STATUS
 1350 @ A3

Drawn to scale 1:1000. All dimensions to be taken from the finished drawings and specifications.

REV	DATE	BY	CHKD
-	Apr-1	JAV	JAV

This page is intentionally left blank

0m 5m 10m 15m 20m 25m



Site and Block Plan

— BOUNDARY OF PREMISES AND AREA IN WHICH LICENSABLE ACTIVITIES CAN TAKE PLACE.

J P Tupper Associates
20 Sudley Road
Bognor Regis
West Sussex

East Walls Hotel,
3 East Row,
Chichester,
West Sussex.

Proposed Sign.

Site & Block Plan.

Scale: 1:500.

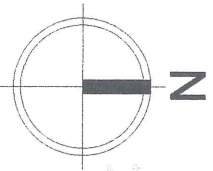
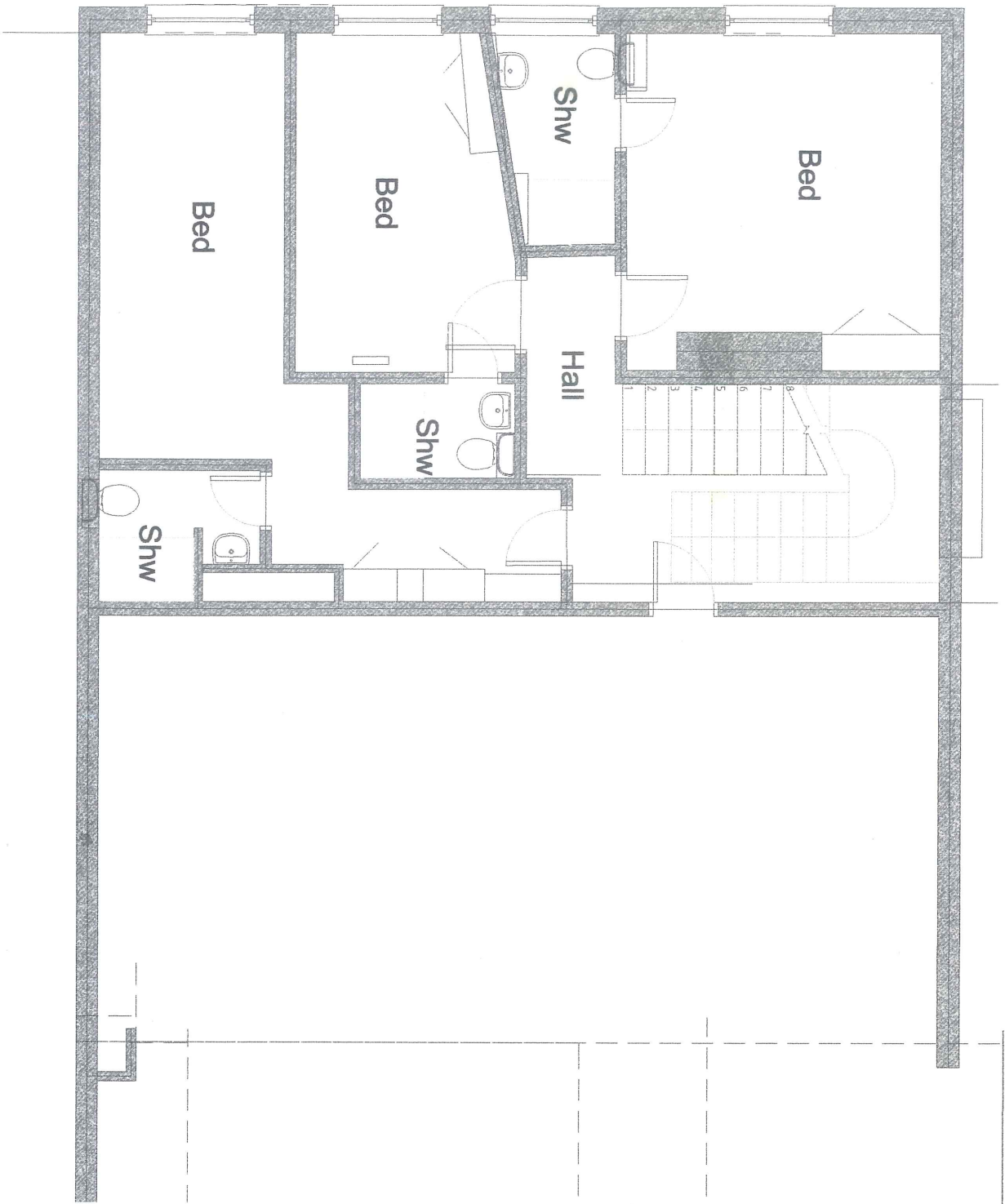
Org No.: 7577/02

Date: July 2018

All dimensions to be checked on site.
Do not scale except for planning purposes

This page is intentionally left blank

Suffolk House Hotel Chichester EAST WINGS



DRWG E05
EXISTING TOP FOOR PLAN

Suffolk House Hotel
PO1-03-14 / E04
Joy Architects, 64 Orchard Street
West Sussex PO19 1DE
T 01783 170015
ljoy.intern@gmail.com

STATUS

scale: 1:50 @ A3

Use figures dimension only. All levels and dimensions to be checked on site. The drawing is to be used as a reference only. All prices relevant drawings and specifications.

E x i s t i n g T o p f l o o r p l a n

REV	-
-----	---

This page is intentionally left blank

Licensing Unit,
Chichester District Council,
East Pallant House
1 East Pallant
Chichester
PO19 1TY



Neighbourhood Licensing Team West Sussex Division

15th August 2018

**RE: APPLICATION FOR GRANT OF A NEW PREMISES LICENCE UNDER THE LICENSING ACT 2003
FOR EAST WALLS LIMITED, 3 EAST ROW, CHICHESTER, PO19 1PD**

Dear Mr Foord,

I write on behalf of the Chief Officer of Police for Sussex to raise a representation against the grant of the above application on the grounds of the licensing objective of the Prevention of Crime and Disorder, the Prevention of Public Nuisance and the Protection of Children from Harm.

The application is for a high class boutique hotel. The hotel is situated in a quiet street, close to the city centre. The applicant has requested the sale of alcohol on the premises twenty-four hours a day, but then later states that alcohol will be served between the hours of 11:00 and 23:00hrs.

Sussex Police have no objection to the principal of the application, but have concerns about the lack of detail included within section M of the application. The applicant has said that there will be age restrictions to protect children from harm, but no further information is provided as to what the age restriction will be or how this will be imposed. There is no reference made to staff training or the use of incident and sales refusal logs. Sussex Police therefore propose the following additional conditions which should not prove onerous on the day-to-day operation of the premises:

1. The premises will operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under the specified age will be asked for photographic ID to prove their age. Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum. The recommended forms of ID that will be accepted are passports, driving licences with a photograph or Citizen Card or validated proof of age cards bearing the "PASS" mark hologram.
2. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training shall be conducted thereafter

Sussex Police, Neighbourhood Licensing Team
Centenary House, Durrington Lane, Worthing,
West Sussex. BN13 2PQ
Telephone: 01273 404030

at intervals of no more than eight weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.

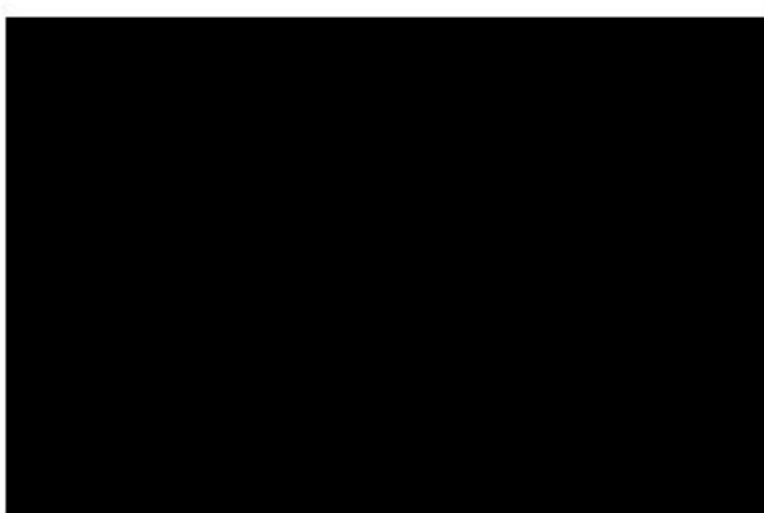
3. The premises shall at all times maintain and operate a sales refusals log and an incident log will be kept to record all refusals and incidents of crime or disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than eight weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept for a minimum of twenty four months, and made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.
4. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
 - The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
 - CCTV footage will be stored for a minimum of 31 days.
 - The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
 - The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
 - Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
 - Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

Therefore Sussex Police invite the licensing committee to grant with conditions this application.

If the applicant is agreeable to the proposed conditions, Sussex Police can resolve this representation subject to these conditions being attached to the premises licence.

Please contact this office on the number below or via email to ws_licensing_wor@sussex.pnn.police.uk should you wish to discuss this representation.

Yours sincerely



K Ottery
Chief Inspector
District Commander

Sussex Police, Neighbourhood Licensing Team
Centenary House, Durrington Lane, Worthing,
West Sussex. BN13 2PQ
Telephone: 01273 404030

FORM: L49

Case Reference Number:

Representation Form – Licensing Act 2003



This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we BARRY & SUE BARTHOLOMEW wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

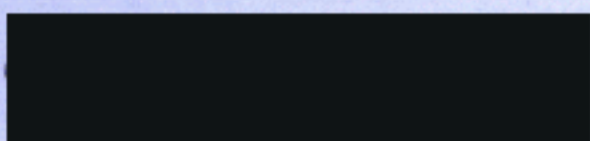
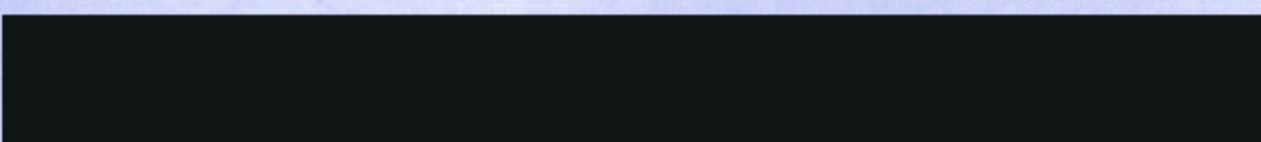
EAST WALLS HOTEL
3 EAST ROW CHICHESTER PO19 1PD

Applicant name (*if known*)

DAMON & CELIA HAUGHEY

Application number (*if known*)

Part 2 – Details of person(s) making representation

Name(s) <i>SUE & BARRY BARTHOLOMEW</i>	
Address(es) <i>4 EAST ROW MEWS CHICHESTER PO19 1PR</i>	
Home: 	Work:
Mobile:	Email: 
Address for correspondence if different to above	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance We are objecting to the granting of a licence to sell, or supply Alcohol @ East ~~Walls~~ Hotel for the following reasons:-
at the moment we enjoy the peace & tranquility of our garden, which we have put so much hard work into over the last seven years and as our garden wall joins the Hotel we feel that the peacefulness we have enjoyed up to now, will be spoilt, also our lounge windows are within our garden, and is only a metre away from the hotel, and has only single glazed windows which adhere to the listed Building Regulation Act, we feel that the consumption of Alcohol in the garden would make it very noisy, plus the smoking and vapours we would incur is unacceptable as the decking area in the hotel is just the other side of our adjoining wall.
Both my husband & I feel that this is a very desirable Residential Road to live in and we do not need another premises selling alcohol there are plenty of them in Chichester, plus it could increase the noise element and could have an impact of the market value to our property.

(d) The protection of children from harm

Please provide any additional information to support this representation

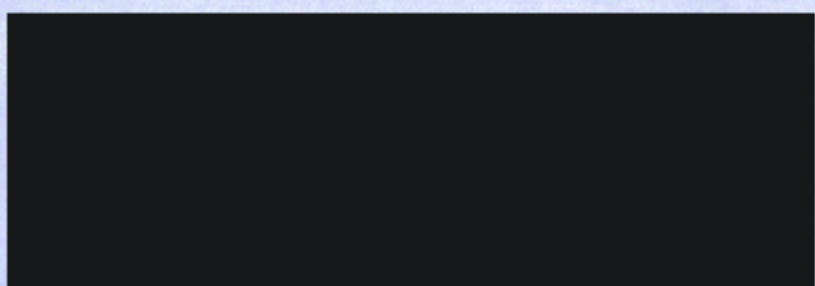
The Mews is a management company which has rules that have been agreed by both residents & Directors of the Mews, which the proposed Licencee has not adhered too, as he also owns a flat within the Mews which he uses as Holiday Letts.

Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

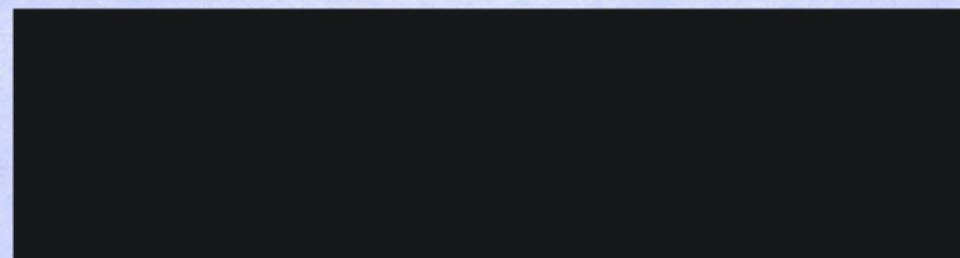
Signature:



Name: Sue BARTHOLOMEW

Date: 30.08.2018

Signature:



Name: BARRY BARTHOLOMEW

Date: 30-8-18

Useful contact details:

Tel: 01243 534740

Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

This page is intentionally left blank

Comments for Licensing Application 13/00349/LAPRE

Application Summary

Application Number: 13/00349/LAPRE

Address: East Walls Hotel 3 East Row Chichester West Sussex PO19 1PD

Proposal: New Premises Licence

Case Officer: Helena Giudici

Customer Details

Name: Mrs Rosemary Hodge

Address: 9 Little London, Chichester, West Sussex PO19 1PH

Comment Details

Commenter Type: Member of Public

Stance: Customer made comments in support of the Licensing Application

Comment Reasons:

Comment: 4:14 PM on 04 Sep 2018 As a resident of Little London I am happy for this application to be granted under the terms and conditions stated.

To allay the concerns of some of the immediate neighbours, restricting access to the outside areas after 21.00 to smoking and vaping only (without any drinks allowed) would seem a practical solution.

This page is intentionally left blank

FORM: L49

Case Reference Number:

Representation Form – Licensing Act 2003



This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we _____ wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

EAST WALLS (CHICHESTER) LTD.

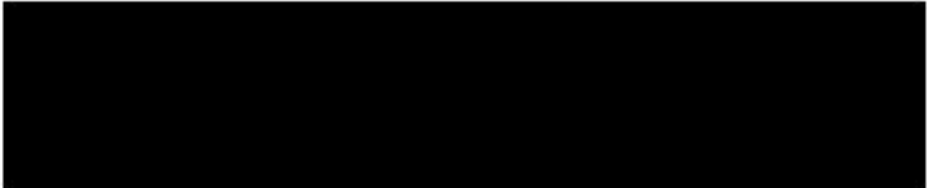
Applicant name (*if known*)

EMILY MUNCEN – MANAGER OF EAST WALLS HOTEL

Application number (*if known*)

13/00349/LAPRE

Part 2 – Details of person(s) making representation

Name(s) <i>JEANETTE G. MOON</i>	
Address(es) <i>1 EAST WALLS CLOSE, CHICHESTER, PO19 1UL</i>	
Home: 	Work:
Mobile:	Email:
Address for correspondence if different to above	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance

My home backs onto the wall & garden of East Walls Hotel. We appreciate living in a peaceful & quiet place.

I am very concerned that should the hotel be granted a licence that extends to 11pm, the properties here in East Walls Close could suffer from noise & light pollution especially with regards to larger parties or receptions using the hotel garden. So could conditions be attached to the licence so that we would not be inconvenienced & experience disruption to our quality

(d) ~~The protection of children from harm~~

of life & in our living environment?

I would like to submit that the garden be closed after 9 pm & that outside lighting should be kept to a minimum.

Chichester is a lovely place to live & I am sure that as a council you will wish to maintain a peaceful environment - not only for visiting hotel guests - but also for the residents.

Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

Signature



Signature:

Name:

JEANETTE G. MOON

Name:

Date:

3/9/18

Date:

Useful contact details:

Tel: 01243 534740

Fax: 01243 776766

Email: licensing@chichester.gov.uk

Web: <http://www.chichester.gov.uk/licensing>

FORM: L49

Case Reference Number: 13/00349/LAPRE

Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we Joanna Lewis wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

East Walls Limited, East Walls Hotel, 3 East Row, Chichester PO19 1PD

Applicant name (*if known*)

East Walls Limited

Application number (*if known*)

13/00349/LAPRE

Part 2 – Details of person(s) making representation

Name(s) Mrs Joanna Lewis, Chair of East Walls Close Residents Association representing: Mrs Moon – 1 East Walls Close Mr & Mrs Butler – 2 East Walls Close Mr Marshall – 3 East Walls Close Mrs Lewis – 4 East Walls Close Mr & Mrs Lecompte – 5 East Walls Close Mr & Mrs Dean – 6 East Walls Close	
Address(es) 4 East Walls Close, Chichester, PO19 1UL	
Home:	Work:
Mobile: [REDACTED]	Email: [REDACTED]
Address for correspondence if different to above 23 Edmunds Walk, London, N2 0HU	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance

I write as a resident of East Walls Close and as Chair of East Walls Close Residents Ass on behalf of all the owners in respect of the application 13/00349/LAPRE.

East Walls Close communal grounds abut the wall and the garden of the East Walls Hotel – see the map below. Also, our houses are on three levels, with living space on the first floor and a bedroom on the top floor. So, the houses overlook the hotel and its garden. This means that any noise or light from the hotel impacts our living environment, in an area which the Sussex Police describe in their letter of 15 August 2018 as “quiet”.

Our main concerns about a licence that extends until 11pm are noise nuisance and light pollution. There is a risk that residents of East Walls Close will be deprived of the ability to enjoy their homes and gardens without disruption. This area of the City is extremely quiet and the hotel is surrounded by local residents who will be impacted. In the application by East Walls Limited, they have failed to address how they will mitigate any public nuisance.

Furthermore, if the hotel holds larger receptions, it is inevitable that the noise from a large party, particularly using the hotel garden, will disrupt the residents of East Walls Close during the day or night-time.

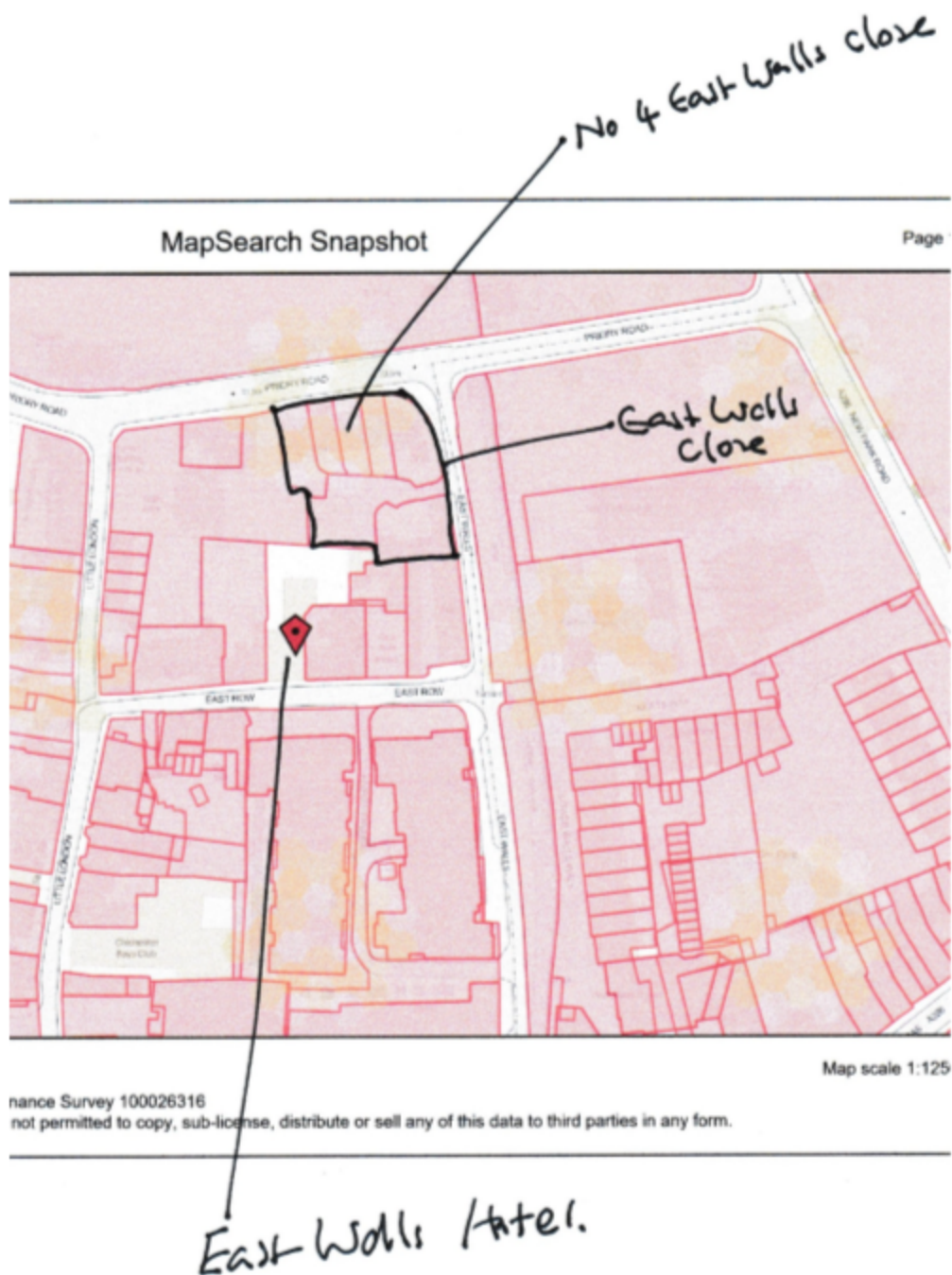
In reviewing this application, we would like the Council to consider conditions be attached to the licence, to control the level of noise and light and to ensure that the residents of East Walls Close do not experience a reduction in their living environment.

- All doors and windows in public rooms are kept closed to contain any noise inside the hotel after 9pm.
- Signs are put up in the hotel reminding guests they are in a quiet residential area and to keep noise to a minimum
- The garden should be closed after 9pm and any lighting in the garden be kept minimal to ensure no light pollution to the residents of East Walls Close.

(d) The protection of children from harm

Please provide any additional information to support this representation

Below is a map showing the proximity of the East Walls Hotel and where its garden abuts East Walls Close.



Part 3 – Signatures

Declaration

I certify that the information contained within this form is correct to the best of my knowledge.

Signature:



Name: Mrs Joanna Lewis

Date: 2 September 2018

Signature:

Name:

Date:

Useful contact details:

Tel: 01243 534740

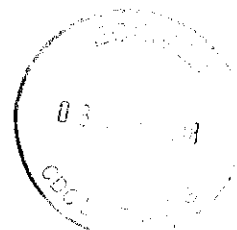
Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

FORM: L49

Case Reference Number: 13/00349/LAPRE



Chichester District Council



Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we Brian and Anne Dean wish to make a representation in relation to the new/~~variation~~ Premises Licence/~~Club Premises Certificate~~ (delete as appropriate) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

East Walls Limited, East Walls Hotel, 3 East Row, Chichester, PO19 1PD

Applicant name (if known)

Emily Muncey - Manager of East Walls Hotel

Application number (if known)

13/00349/LAPRE

Part 2 – Details of person(s) making representation

Name(s) Mr Brian Dean	} 6, EAST WALLS CLOSE
Mrs Anne Dean	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

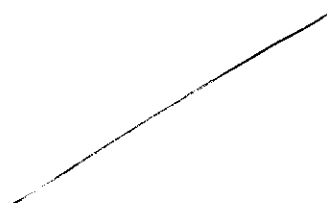
The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder



(c) The prevention of public nuisance

It is unclear why the applicants have requested the sale of alcohol on the premises for 24 hours a day, 7 days a week. This is inconsistent with their subsequent request to limit the sale of alcohol to the general public to the hours of 11.00 to 18.00 and to the hotel guests to the hours of 11.00 to 23.00.

The bedrooms of our property, in common with our neighbours, overlook the garden of the East Walls Hotel.

The applicants have not answered section M (d) satisfactorily. They simply re-state the bar opening hours for both hotel guests and the general public. They should be required to state the precise actions that they will take to avoid late night noise and light pollution which could disturb the otherwise quiet location as described by the police in their letter to the council dated 15th August 2018.

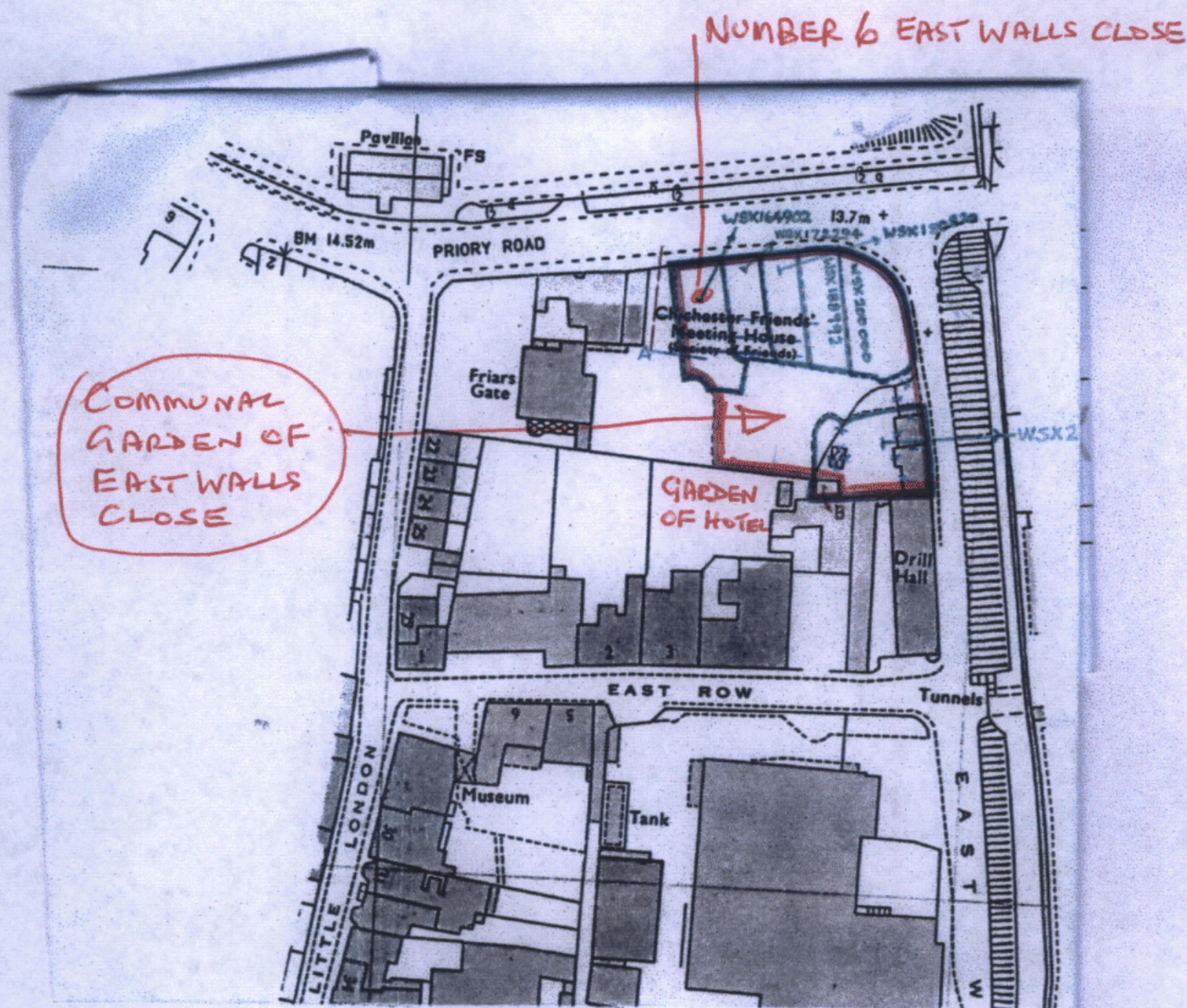
Similarly to the request by the chairman of our local residents association (Mrs Joanna Lewis), we request that the Council should add the following conditions to any license granted to the applicants.

1. All doors and windows in public rooms must be kept closed after 21.00 to contain any noise inside the hotel.
2. Signs should be displayed in the hotel reminding customers that the hotel is in a quiet residential area and that noise should be kept to a minimum.
3. Any outside lighting should be reduced to a minimum after 21.00 to ensure no light pollution to the residents of East Walls Close.

Please provide any additional information to support this application

The jointly owned common area belonging to the residents of East Walls Close is registered at the HM Land Registry as number WSX111863. (EDGED IN RED)

The plan below shows that this area abuts the garden of East Walls Hotel, 3 East Row.




Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of ~~my~~/our knowledge.

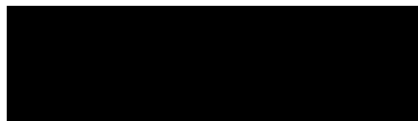
Signature:



Name: Brian G Dean

Date: 3rd September 2018

Signature:



Name: Mrs Anne C Dean

Date: 3rd September 2018

Useful contact details:

Tel: 01243 534740

Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

This page is intentionally left blank

FORM: L49

Case Reference Number:

Representation Form – Licensing Act 2003



This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we ANNA MANNARN wish to make a representation in relation to the ~~new variation~~ Premises Licence/~~Club Premises Certificate~~ (delete as appropriate) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

EAST WALLS HOTEL
3 EAST ROW
CHICHESTER PO19 1PD

Applicant name (if known)

EMILY MUNCEY

Application number (if known)

Part 2 – Details of person(s) making representation

Name(s)	ANNA MANNARN
Address(es)	6 EAST ROW MEWS EAST ROW PO19 1PR
<div style="background-color: black; height: 50px; width: 100%;"></div>	
Address for correspondence if different to above	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance

PLEASE SEE ATTACHED

(d) The protection of children from harm

Please provide any additional information to support this representation

Part 3 – Signatures

Declaration

I/~~we~~ certify that the information contained within this form is correct to the best of my/our knowledge.

Signature:



Signature:

Name: ANNA MANNARIN

Name:

Date: 03/09/2018

Date:

Useful contact details:

Tel: 01243 534740

Fax: 01243 776766

Email: licensing@chichester.gov.uk

Web: <http://www.chichester.gov.uk/licensing>

c. The Prevention of Public Nuisance

I am writing to register my objection to the granting of an alcohol licence for the East Walls Hotel, 3 East Row.

The basis for my opposition is that I have serious concerns about granting a licence for the consumption of alcohol to a premises that is entirely surrounded by private residences. With today's legislation regarding smoking indoors pushing everyone outside to smoke, vape and drink it would impact heavily on the quality of life in a totally residential area, especially since the conversion of the museum and the council offices on East Row has made the whole area into private dwellings.

My property 6 East Row Mews shares a boundary wall with the Hotel. The Hotel has laid down extensive decking with a pergola which is just inches from my kitchen and dining area. My bedroom windows are approximately 9 metres away from the Hotel's smoking and drinking area.

I am concerned about the following :

- a) The consumption of alcohol, smoking and drinking and accompanying noise in the hotel garden
- b) Hotel guests having access to the garden at all hours causing unacceptable noise. Especially after 9pm at night when residents are sleeping.
- c) The number of noisy people in the garden at any time (i.e. large groups, functions etc.)
- d) Live or recorded music outside near my garden and home.
- e) The possible erection of a marquee for weddings or functions adding to the noise nuisance.

Residents of East Row and the surrounding homes enjoy a uniquely peaceful environment just a stones throw from a thriving city centre full of pubs, bars, restaurants and cafes please consider my objection to granting an alcohol licence.

From: Emma Burle
Sent: 5 Sep 2018 15:32:21 +0100
To: Emma Burle
Subject: FW: East Walls Hotel 13/00349/LAPRE

From: Lynne Waller [REDACTED]
Sent: 05 September 2018 15:24
To: Licensing
Subject: Fwd: East Walls Hotel 13/00349/LAPRE

Sent from my iPhone

Begin forwarded message:

From: <[REDACTED]>
Date: 5 September 2018 at 14:31:18 BST
To: <licencing@cichester.gov.uk>
Subject: East Walls Hotel 13/00349/LAPRE

Lynne Waller
33 Little London
Chichester
West Sussex
PO19 1PL

Dear Sirs

I am writing with reference to the East Walls Hotel Alcohol licence application 13/00349/LAPRE

I Would like to register my support for its approval. Celia and Damon have worked tirelessly to create an outstanding and beautiful boutique hotel which is a true asset to the area and Chichester. It is small and tasteful aiming at the top end of the market and I believe it will attract affluent guests who will add to the local economy. I don't envisage that their type of clientele will be noisy or exhibit unsociable behaviour and it is imperative for a hotel of this genre to be able to serve alcohol to its guests

As a resident I can tell you that we do have problems with noise here but it's rowdy people cutting through from the town, delivery vehicles at early hours and of course worst offenders of all the Seagulls!

I hope that you will be granting the hotel its licence as we are very short of beautiful upmarket venues and I believe that they are a much required addition to the city centre

Yours sincerely

Lynne Waller

Sent from my iPad

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

From: Emma Burle
Sent: 6 Sep 2018 09:00:35 +0100
To: Emma Burle
Subject: FW: alcohol license application - East Walls Hotel 3 East Row.

From: Paul mawson [REDACTED]
Sent: 05 September 2018 21:56
To: Licensing
Subject: alcohol license application - East Walls Hotel 3 East Row.

Paul Mawson
Forest Corner
Mockbeggar lane
Mockbeggar
Hants
BH24 3NG

[REDACTED]

Dear Sirs,

Reference: 13/00349/LAPRE

I have been a corporate customer staying at the East Walls Hotel for the past few months. During periods of stay, I have often spoken to the owners about obtaining a alcohol licence to cater for guests such as myself. I'm usually so exhausted when I get back from client meetings that it is lovely to relax and unwind with a drink. Indeed, this is what I expect from a boutique hotel or else I would stay in a hotel chain such as the Travelodge.

As a Managing Director for a housing company and owner of a holiday lettings business in the New Forest, I know how important it is to build a local business that caters for customers needs.

Despite being a regular guest at the hotel, I think it will undoubtedly affect my decision to stay in the future if an alcohol license is not granted. That's a real shame as I would rather pay to stay at a SME than an international hotel chain. From my own experience, this also brings in tourism to the area. I have promoted the hotel myself to fellow corporate clients who have raised concerns that the lack of a bar facility may affect their choice to stay in the East Row area if they would need to leave the premises for a drink impacting on their ability to conduct international business via email during evenings.

I would urge you to reconsider objections to this application. In my experience the hotel guests have like myself been in the hotel on business and specifically chosen to stay at the hotel because it allows quiet enjoyment of the premises. I hope you will agree.

Kind regards,

Paul Mawson

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

From: Emma Burle
Sent: 4 Sep 2018 16:47:27 +0100
To: Emma Burle
Subject: FW: FAO Emma Burle - Ref 13/00349/LAPRE

From: Serge Paris [REDACTED]
Sent: 04 September 2018 16:37
To: Licensing
Subject: FAO Emma Burle - Ref 13/00349/LAPRE

Dear Ms Burle,

Ref 13/00349/LAPRE

I am contacting you with regard to the above application as I live right next door to the hotel in East Row and have seen the care that has been taken over its renovation, including sound-proofing which has surpassed building regulation requirements to ensure that no residents of East Row will be disturbed. I would like to express my full support and have no objection to the granting of a licence to sell alcohol for these premises.

Yours sincerely,

Serge Paris

East Row House, 2 East Row, Chichester PO19 1PD
[REDACTED]

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

FORM: L49

Case Reference Number:

Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we ALEXANDRA ARDEN-BROWN wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (delete as appropriate) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

3 EAST ROW HOTEL
EAST ROW
PO19 1PD

Applicant name (if known)

Emily May

Application number (if known)

Part 2 – Details of person(s) making representation

Name(s)	ALEXANDRA ARDEN - BROWN
Address(es)	1 EAST ROW MANS EAST ROW CHICHESTER PO19 1PR
<div style="background-color: black; height: 60px; width: 100%;"></div>	
Address for correspondence if different to above	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)	Please tick one or more boxes ✓
The prevention of crime and disorder	<input type="checkbox"/>
Public safety	<input type="checkbox"/>
The prevention of public nuisance	<input checked="" type="checkbox"/>
The protection of children from harm	<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance

I am objecting to the grants of a Alcohol Licensee
@ East Row Hotel for the following reasons.

- ① Noise levels when they leave the Hotel
- ② I have in the past heard people urinating and dropping lit cigarettes through my gates which are just as you come out of the Hotel door
- ③ I have also heard people sitting on my window ledges also knocking on my windows

(d) The protection of children from harm

This has all been due to Late night drinkers.
④ My bedroom wall joins the Hotel Wall which at the moment all i've heard is the pen in the bathroom but with alcohol on the premises this could cause an issue with noise from the guests.

I work from 5 in the morning which means I have to get up at ten to four weekdays, I then come home and have a nap which at the moment is a ~~quite~~ quiet place. I also go to bed at 9 o'clock so noise from the garden could cause an issue.

This is a quiet residential place with a lot of elderly people. I do not want another licenced property which could also effect the market value of my property.

Also most buildings round here have single pane Glass due to it being in a conservation area which heightens the noise from outside

Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

Signature:

Signature:

Name:

Name:

Date:

Date:

Useful contact details:

Tel: 01243 534740

Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

This page is intentionally left blank

Comments for Licensing Application 13/00349/LAPRE

Application Summary

Application Number: 13/00349/LAPRE

Address: East Walls Hotel 3 East Row Chichester West Sussex PO19 1PD

Proposal: New Premises Licence

Case Officer: Helena Giudici

Customer Details

Name: Ms Daleen Coetzee

Address: 39 Shippam Street, Chichester, West Sussex PO19 1AG

Comment Details

Commenter Type: Member of Public

Stance: Customer made comments in support of the Licensing Application

Comment Reasons:

Comment: 10:00 AM on 05 Sep 2018 I would like to add my support to this application. I feel satisfied that the owners of East Walls Hotel are sensitive to the needs of their neighbours and to the residential area around their property. Not being able to serve alcohol would be detrimental to running a successful hotel.

This page is intentionally left blank

From:Emma Burle
Sent:6 Sep 2018 08:55:02 +0100
To:Emma Burle
Subject:FW: Ref 13/0039/LAPRE

From: Rob Child [REDACTED]
Sent: 05 September 2018 17:37
To: Licensing
Subject: Ref 13/0039/LAPRE

Dr Robert Child
5 East Row Mews
East Row
Chichester
West Sussex
PO19 1PR

To whom it may concern.

I understand that East Walls Hotel has applied for a licence to sell alcohol on their hotel premises. I have no objection to this application as no issues arose for East Row Mews residents, when alcohol was previously sold on the same premises (formerly named Suffolk House Hotel).

Please do not hesitate to contact me if you require more information.

Yours sincerely

Robert Child

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From: Emma Burle
Sent: 6 Sep 2018 08:58:25 +0100
To: Emma Burle
Subject: FW: 13/00349/LAPRE East Wall Hotel

From: Maria Gardner [REDACTED]
Sent: 05 September 2018 19:50
To: Licensing
Subject: Ref: 13/00349/LAPRE East Wall Hotel

To whom it may concern,

I am writing to advise of my support for East Wall Hotel's application for a Liquor Licence.

I visit Chichester regularly and have followed the renovation of the hotel with much interest, and was delighted to find it recently re-opened. However, it was such a shame this summer to not be able to take full advantage of such a beautiful venue in the centre of the City- and to be able to sit out in their garden and enjoy some early evening drinks.

I believe that the hotel is a true asset to the City and whole heartedly support their application to be able to serve alcoholic beverages.

Kind regards

Maria Gardner
Psychology Works
3 East Street
Lewes
BN7 2LJ

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From: Emma Burle
Sent: 6 Sep 2018 09:17:00 +0100
To: Emma Burle
Subject: FW: Raising concerns regarding Licensing Application for EAST WALLS HOTEL
13/00349/LAPRE New Premises Licence

From: Carole Burgess [REDACTED]
Sent: 03 September 2018 21:16
To: Licensing
Subject: Raising concerns regarding Licensing Application for EAST WALLS HOTEL
13/00349/LAPRE New Premises Licence

Dear Licensing Team,

I telephoned the Council today and they advised that I email you with regard to concerns I have about an application in progress very close to my residence. The application number is 13/00349/LAPRE and the building is the newly renovated EAST WALLS HOTEL at 3 East Row, Chichester, West Sussex PO19 1AG.

I live [REDACTED]
[REDACTED] We have had to go through six years of continual building and renovation works at the hotel which have been at times extremely noisy and created problems with car access and parking in the narrow road.

Now we have been informed that the applicant has applied for a liquor licence and understand that the bar will be open to the public some of the time with hours 11am-11pm for serving alcohol. If this is correct it raising concerns, because of potential noise and disorder in a heavily residential area with properties very close together and where there are a lot of older people, such as myself, some with health conditions, and children in some of the houses and flats.

The flat we live in is open to the road [behind a wall but not gated off] and at times especially Fridays and Saturdays it does get a bit noisy already outside with people leaving nearby pubs and clubs. If this is going to happen at East Walls Hotel which is on the other side of the street, then it will surely be a much bigger problem - particularly in busy seasons. We assumed the premises was going to be a traditional hotel, but it sounds more like a B&B with a pub! There are only two parking spaces at the premises and nowhere on the road to park so this means people will presumably have to be coming and going by foot or picking up in taxis [which could get *very* noisy].

There is the issue of potential disorder, as a result of people who may have too much to drink and can easily access the decking right in front of our flats. And some residents have to get early nights.

I am forwarding the link to the representation form the Council suggested across to the letting agent who rents out many properties here as they may wish to circulate it to landlords.

We were only advised of the closing date of consultation at the end of last week which is why I am emailing rather than sending a letter by post. But I would ask if this matter could be considered very seriously before the license is granted.

If you would like to telephone me I am happy to be called on [REDACTED] to explain concerns further. [REDACTED]
[REDACTED]

Sincerely,

Mrs Carole Burgess

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

9, Shippah Street

Chichester

W. Sussex

PO 19 1 A G.

4 9. 2018.

13/00349/LAPRE.

To whom it may concern, I would like to support the application for an alcohol licence at East Walls Hotel, I feel it would be a positive. As the Hotel has been beautifully appointed, I cannot believe this would be detrimental to the area at all.

Yours Faithfully



EB - CF/MLL

This page is intentionally left blank

From:Emma Burle
Sent:5 Sep 2018 12:03:21 +0100
To:Emma Burle
Subject:FW: Alcohol license application - East Walls Hotel 3 East Row

From: Ravi Dhindsa [REDACTED]
Sent: 04 September 2018 20:35
To: Licensing
Subject: Alcohol license application - East Walls Hotel 3 East Row

REF: 13/00349/LAPRE

Dear Sir or Madam,

I have been residing at the above hotel while on an assignment at West Sussex County Council. Over the past couple of months, I have enjoyed staying in the centre of the city without feeling like I am in one. The hotel is beautifully boutique, quiet and tranquil and a home away from home.

The only thing it lacks is the ability for its high end clientele (and I am not being biased) to enjoy a glass of wine or two on the premises. The owners are meticulous about their brand and on the premises 24/7 so the risk of noise or rowdy behaviour is minimal.

As a potential long term guest for the next year - I think it would be a travesty to deny a family run hotel the opportunity to enhance the experience of their guests while enjoying the city. For me, it is not always practical to pop out for a drink. Indeed, these days it is unreasonable to expect a guest to do so.

I would be grateful if you could consider this plea from a responsible guest.

Yours sincerely,
Ravi Dhindsa

Sent from my iPhone

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From:Emma Burle
Sent:4 Sep 2018 16:33:25 +0100
To:Emma Burle
Subject:FW: East Walls Hotel licence no 13/00349/lapse.

From: Roger Gray [REDACTED]
Sent: 04 September 2018 16:10
To: Licensing
Subject: East Walls Hotel licence no 13/00349/lapse.

Living in the same street I support the application for the above licence. The hotel has been very tastefully refurbished and I certainly can't see it catering for any, so called, undesirables.

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From:Emma Burle
Sent:5 Sep 2018 11:53:33 +0100
To:Emma Burle
Subject:FW: Alcohol license 13/00349/LAPE

From: Tom Russell [REDACTED]
Sent: 04 September 2018 19:13
To: Licensing
Subject: Alcohol license 13/00349/LAPE

We wish to support the above application for a liquor license for the East Walls Hotel. We are close neighbours of the hotel which we know will be a great asset to the area and we are sure it will be managed responsibly.

Yours faithfully
Tom Russell
Shirley Russell

46 Shippam Street
Chichester PO19 1AG

Sent from my iPad

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From:Emma Burle
Sent:5 Sep 2018 11:59:02 +0100
To:Emma Burle
Subject:FW: 13/00349/LAPRE

From: adam bell [REDACTED]
Sent: 04 September 2018 19:54
To: Licensing
Subject: Ref: 13/00349/LAPRE

To whom it may Concern

I Would like to support the application for an alcohol licence at East Walls Hotel, as I would like to be able to go and have a drink after work and sit in their garden as I don't have one, my flat already over looks the hotel garden.

I can't envisaged any nuisance with noise as I know the owners want the guests to enjoy the peacefulness which exist in this area.

Yours faithfully

Mr A Bell
3 East Row Mews
Chichester
PO19 1PR

Sent from my iPhone

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

FORM: L49

Case Reference Number:

Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

~~I/we~~, CHARLES and LOUISE CAMERON wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

(SUFFOLK HOUSE HOTEL) / EAST WALLS HOTEL
3 EAST ROW
PO19 1PD


Applicant name (if known)

East Walls (Chichester) Limited

Application number (if known)

13/00349 / LAPRE

Part 2 – Details of person(s) making representation

Name(s)	CHARLES & LOUISE CAMERON
Address(es)	FRIARS GATE HOUSE, PRIORY ROAD, CHICHESTER. PO19 1NX
Home:	
Mobile:	
Address for correspondence if different to above /	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓


The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm



✓


Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

(b) Public safety

(c) The prevention of public nuisance

The overriding concern we have relates to potential noise and smoking OUTSIDE the hotel which will have a direct and significant impact upon the peaceful enjoyment of our own home and garden which adjoins the East Walls hotel.

Particular concerns are: - time of evening when residents may be drinking/smoking at the back of the hotel;

- this is a very quiet residential environment and there is no shortage of outside bar/drinking establishments in the town & nearby; free standing heaters can keep people outdoors (and very noisy) well into the night

I support the fact that the hotel should be licensed; it's the use of it that I would like to

(d) The protection of children from harm

make sure it is managed sensitively!

Please provide any additional information to support this representation

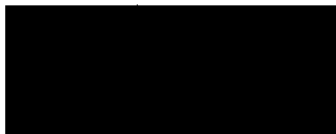
Although there is a wall between our properties,
noise^u travels easily and we are only metres
apart.

Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

Signature:



Signature:



Name:

CHARLES CAMERON

Name:

LOUISE CAMERON

Date:

31 AUGUST 2018

Date:

31 AUGUST 2018

Useful contact details:

Tel: 01243 534740

Fax: 01243 776766

Email: licensing@chichester.gov.uk

Web: <http://www.chichester.gov.uk/licensing>

This page is intentionally left blank

05.09.2018



22 Little London
PO 19 IPB

Ref: 13/00349/LAPRE

My neighbours and I fully support the application for a liquor licence at East Row Hotel, Chichester.

It seems to be a sensible and profitable way forward for not only the hotel but for Chichester also.

A discreet and elegant alternative to public houses!!

SILVIJA FRY

This page is intentionally left blank

From:Emma Burle
Sent:5 Sep 2018 16:48:12 +0100
To:Emma Burle
Subject:FW: 13/00349/LAPRE

From: Little London Boutique [REDACTED]
Sent: 05 September 2018 16:02
To: Licensing
Subject: 13/00349/LAPRE

Dears Sirs

I am writing on behalf of Little London Boutique 40 Little London and also the tenants from the flat above Mr and Mrs R Parker

We would like to tender our support for granting an alcohol licence to East Walls Hotel. We are all of the view as both residents and from a business point of view that the new hotel is going to be a very welcome asset to Chichester both from the business it will bring to stay in the city centre and also for us to be able to pop and have a quiet drink in attractive setting. We are all of the view that the type of residents that will stay will not be the disorderly types. It is very important that Chichester council offers best support to new ventures attracting clients with high disposable income to boost a flagging market here

Yours sincerely

Susan Mowbray ,Sally Nye, Richard Parker and Louise Parker

Sent from my iPad

LEGAL DISCLAIMER

Communications on or through Chichester District Councils computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From:manager@eastwallshotel.co.uk
Sent:15 Aug 2018 12:36:02 +0100
To:Clare.Godfrey01@sussex.pnn.police.uk
Subject:Re: Licensing Application

Dear Claire,

Yes this is all ok, thank you.

Any other questions or issues, please do not hesitate to contact me.

Kind regards,
Emily
East Walls Hotel

On 15 Aug 2018, at 11:26 am, <Clare.Godfrey01@sussex.pnn.police.uk>
<Clare.Godfrey01@sussex.pnn.police.uk> wrote:

Dear Emily,

As briefly mentioned on the telephone, Sussex Police have received and are currently looking into the application for you. Below are the conditions that Sussex Police wish to appear on your licence, and as you will see they are pretty standard and shouldn't in anyway affect the day to day running of the premises.

Can I ask that you please have a look at the below conditions and let me know if you are happy for them to be applied to your licence? If so simply reply to this email confirming that you are happy with the conditions and are agreeable to them forming part of any future licence that may be approved.

1. The premises will operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under the specified age will be asked for photographic ID to prove their age. Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum. The recommended forms of ID that will be accepted are passports, driving licences with a photograph or Citizen Card or validated proof of age cards bearing the "PASS" mark hologram.
2. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training shall be conducted thereafter

at intervals of no more than eight weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.

3. The premises shall at all times maintain and operate a sales refusals log and an incident log will be kept to record all refusals and incidents of crime or disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than eight weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept for a minimum of twenty four months, and made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.
4. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
 - The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
 - CCTV footage will be stored for a minimum of 31 days.
 - The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
 - The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
 - Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
 - Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

Kind Regards,

Clare Godfrey

Divisional Licensing Officer

Prevention Licensing Team

West Sussex

101 x 581419

01273 404030

(My working days are Wednesday, Thursday and Friday. Please send any urgent enquiries outside of those days to ws_licensing_wor@sussex.pnn.police.uk)

You can report crime and incidents online at www.sussex.police.uk/reportonline

We want to know your views - see what's new and give us your feedback and suggestions at www.sussex.police.uk

If you have received this message in error, please contact the sender as soon as possible - you may not copy it, or make use of any information contained in it for any purpose, or disclose its contents to any other person. Messages sent and received by Sussex Police are not private and may be the subject of monitoring.

This page is intentionally left blank